

## FORT ERIE PUBLIC LIBRARY: SUMMER JOB OPPORTUNITY

### Children's Summer Program Assistant

**Please note - This is a summer position for a student through the Canada Summer Jobs program**

The Fort Erie Public Library Board seeks an individual to assist the Children and Teen Librarian deliver the Summer Reading and Summer Activity and Event Program. This position is a twelve-week temporary position commencing June 6 through to August 26, 2022.

#### **Qualifications:**

- Minimum requirement Ontario Secondary School Diploma; Post-Secondary Education preferred.
- One year experience in a customer service environment requiring a friendly, positive attitude.
- Good communication and interpersonal skills, particularly with children of all ages and their care-givers.
- Knowledge of children's books and children's interests.
- Proven ability to work independently and with others.
- Ability to demonstrate creativity.

#### **Responsibilities:**

- Conducting Summer Reading Club visits with children of all ages, which includes:
  - talking to children about what they've read
  - checking children's summer reading notebooks
  - awarding prizes
  - promoting reading activities
- Assisting the Children and Teen Librarian with children's programs, which includes:
  - Setting up chairs
  - Helping children with crafts
  - Showing children how to use the button maker
- Assisting with craft preparation

HOURS OF WORK: 35 HOURS PER WEEK  
Required to work Fridays and Saturdays

RATE OF PAY: \$16.00 per hour

DEADLINE FOR APPLICATIONS: Friday, May 20, 2022

Offers of employment will be conditional on the successful candidate providing at their own expense, a satisfactory vulnerable sector police check prior to commencing employment.

Email resume to: [jobs@fepl.ca](mailto:jobs@fepl.ca)